

Smart Portal

The Smart Portal is an online portal developed by Smart Germany and Smart Austria for easy use of Smart services. The platform is constantly being developed and improved. The functions that are available through the Portal are: creating orders and invoicing, expense reimbursement, direct payments and travel expenses, budget management, employment management as well as a Community page and Cooperative Life with updates from the cooperative

- [Dashboard](#)
- [Settings](#)
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Dashboard

On the dashboard you can see a short overview of your orders and invoices. Detailed view of each order or invoice can be opened by double-clicking on the respective line. By clicking on the Smart logo you will return to the Dashboard.

Via Menu Orders you can open more detailed lists with the status of the respective orders. The status is explained in detail in the next chapter: **Order Processing - Check order status**.

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Settings

In the settings, you can change your email address and password, as well as select the language (German or English).

The settings can be found in the top right corner of the window.

Please change your password after the first login!

Smart Orders ▾

Member SG ▾

Settings

Portal settings

Email	berlin@smart.coop	Change email
Password	*****	Change password
Portal language	English	Change language

- Dashboard
- Settings
- Sign out
- Switch role

Log in

No Smart account yet?


First, you should register in our **Smart Portal**. More info on the next steps in the portal can be found [here](#).

Smart


Register your account

To receive the Member status and use all the functionalities of the Smart Portal, you need to register first.

Email




Password



Should be more than 8 symbols

Confirm password



Must fully match the password

☐ I have read and agree to the privacy policy.
[Read our privacy policy here](#)

Register

Logging in to your account in Smart Portal

Go to and select the **Sign in** option to log in to your already existing account.

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