Mein.Smart

Mein.Smart - your safe payroll documents storage on Nextcloud

You will receive access to your personal cloud on Mein.Smart at the end of your first month of employment. You will then receive a notification by email and should create a password when logging in for the first time.

> Have you forgotten your login details? Try the 'Forgot password' function. If it still does not work, contact Smart.

The cloud is used for the secure storage of your payslips and is used in addition to the “Documents” section in the Smart Portal.

Here is an overview of the files and their storage locations:

Mein.Smart	**Smart Portal**
Monthly payslips and annual tax certificates	Employment contracts and addenda
Registration and deregistration with social security	Budget overview
Confirmation of assignment abroad	Order forms and invoices
Budget overviews and employment contracts created before February 2024	Expense reimbursement requests, travel costs and direct expenses
Other	

> Members who used Mein.Smart before the introduction of the Smart Portal will still find their archived employment contracts and previous budget overviews there. Please note that the budget overviews on Mein.Smart have not been updated since February 2024. You can find your current budget status in the Smart Portal.

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